

# Employee Benefits



Beyond Insurance

## SERVICES

### **Beyond Service**

Our highly trained benefits consultants are chosen for their extensive knowledge of what works and what doesn't in the ever-changing world of employee benefits plan design and administration. At Diversified you will work with a team of professionals who are wholly dedicated to containment of your overall group benefits costs, streamlining your HR staff's productivity and increasing your employees' satisfaction with their program.

### **Beyond Placement**

Any benefits program is only as sound as the companies it is placed with. We utilize an extensive list of premier insurance companies in standard and specialized markets who must pass our stringent review process:

- Pre-qualification to ensure vendors can meet established objectives
- Develop bid specifications
- Respond to prospective vendor questions and issues
- Evaluate services, program design, cost and funding alternatives
- Offer reporting and recommendations on vendor alternatives
- Assist in underwriting negotiations for final contract terms
- Offer implementation and communication plans for new benefit programs
- Perform periodic evaluations of service providers

### **Beyond Administration**

Even the best benefits program is only successful if plan participants understand it. At Diversified we place the latest technology and the most knowledgeable staff at your fingertips to ensure a successful benefits program from Day One:

- Assist in the development and distribution of employee communications
- Prepare employee benefits summaries
- Act as an advocate in resolving claim and plan design issues, etc.
- Coordinate enrollment meetings and provide enrollment data to providers
- Advise on the impact of current issues and regulatory activities
- Periodic plan reviews
- Coordinate annual employee meetings
- Renewal review and materials
- Determine billing procedures
  - Act as an advocate to resolve claim issues
    - Periodic claims analysis and review
    - Addition and terminations administration
  - Provide access to Human Resource administrative tools that streamline day-to-day administration tasks
  - Provide employee surveys to measure the impact of your benefits program

At Diversified you will work with a team of professionals who are wholly dedicated to your employees' needs and your corporate goals.

